

**GENERAL POLICY**

1. All individuals affiliated with the FIL shall comply with the appropriate Code of Conduct.
2. The FIL has jurisdiction over matters where individuals have violated the Code of Conduct at FIL events.

The following Disciplinary Procedure applies to violations which are recognized after an event has concluded. Violations which have occurred during the event will be handled by the appropriate FIL Championship Committee.

**DISCIPLINARY REVIEW PROCEDURE**

1. At all FIL championships any report alleging the action of an individual(s) which constitutes a violation of the Code of Conduct shall be submitted in writing to the FIL Board within 30 days of the occurrence. All relevant evidence related to the action must be submitted at that time.
2. Upon receiving a report, any member of the Board shall immediately notify the Vice President who shall within 14 days determine whether there may be a violation. If the Vice President decides that there is not a violation, the complainant shall be notified of that decision with reasons and the complaint shall be dismissed.
3. If the Vice President determines that there may be a violation, the Vice President shall within 14 days of receiving the report, appoint a Discipline Committee of 3-5 members.
4. A hearing with the Discipline Committee shall be scheduled to take place within 30 days.
5. All known interested parties will be notified of the hearing and will have the opportunity to attend the hearing of the Disciplinary Committee at their own expense.
6. The Discipline Committee may call witnesses and demand any relevant information which it deems necessary to arrive at a decision.
7. At the discretion of the Chairperson of the Discipline Committee, the hearing may be held by conference call.
8. The decision of the Discipline Committee with reasons will be announced within 14 days of the hearing and all known interested parties will be provided with a copy of the decision with reasons.
9. At the discretion of the President, deadlines in the discipline procedure may be extended where circumstance require, to a maximum of 60 days.
10. From the date of the report being received the complaint must be settled with 90 days.
11. Individuals may appeal the disciplinary action of the FIL by submitting a written notice of appeal to the President of FIL.